



Appendix A

Local Resources Summary

Instructors should complete this form and make copies available to all participants at the beginning of Session One. The intent is to give new Scoutmasters and assistant Scoutmasters an overview of contacts in their areas who can provide valuable assistance in developing programs and carrying out Scouting activities. The summary can also be a source of local knowledge concerning locations for camping, hiking, and other troop events, and information about interacting with land management agencies and private property owners.

National Council Web page _____

Scouting magazine (sent to registered adults six times a year—subscribe through your council)

Boys' Life magazine (available monthly by subscription through your council)

Our council's name _____

Address _____

Telephone number _____

Council Web page (if any) _____

Scout Shop address _____

Telephone number _____

Hours of operation _____

Council newsletter (publication schedule and method of distribution): _____

Boy Scout camp(s)

Name _____

Address _____

Telephone Number _____

Our district's name _____

District executive _____

Telephone number _____

District committee chair _____

Telephone number _____

District commissioner _____
Telephone number _____

Roundtable commissioner _____
Telephone number _____

Location of roundtable meetings _____
Dates and times of roundtable meetings: _____

Training chair _____
Telephone number _____

To be filled out by each participant, with the help of Scoutmaster and Assistant Scoutmaster Leader Specific Training instructors:

My chartered organization _____
Telephone number _____

Contact person for the chartered organization _____
Telephone number _____

Unit leader _____
Telephone number _____

Committee chair _____
Telephone number _____

Affiliated Cub Scout pack _____
Cubmaster _____
Telephone number _____

Webelos leader _____
Telephone number _____

Contacts and opportunities for troop outdoor activities, conservation projects, and other events: _____

Include here the listings of local places to hike and camp, opportunities for troops to use district and council facilities (camps, COPE courses, etc.), individuals who can offer guidance on district and council activities (including veteran Scouters, qualified campmasters, merit badge counselors, etc.), and other contact information and inside knowledge that will help inexperienced troop leaders take advantage of nearby people and places to enliven and enhance the Scouting experience for their troop members and for themselves. This is also an appropriate handout for including dates and locations of future training opportunities including Introduction to Outdoor Leader Skills. If necessary, attach additional pages.



Scoutmaster and Assistant Leader Training

Session One

Getting Started: The Role of the Scoutmaster in a Boy-Led Troop

1. Preopening Activity
2. Welcome and Participant Introductions
3. Course Overview
4. The Role of the Scoutmaster
5. Troop Organization
6. Troop Meetings
7. Working With Boy Leaders/The Patrol Method
8. Patrol Leaders' Council

Session Two

Lighting the Fire: The Outdoor Program and the Advancement Program

1. Preopening Activity
2. Introduction
3. Sizzle of the Outdoor Program
4. Nuts and Bolts of the Outdoor Program
5. Outdoor Program Patrol/Group Activity
6. Reflection
7. Advancement Program

Session Three

Keeping It Going: Program Planning and Troop Administration

1. Preopening Activity
2. Introduction
3. Program Planning
4. Membership
5. Paperwork
6. Finances
7. The Uniform
8. Other Training Opportunities
9. Summary and Closing



THE ADVENTURE BEGINS



TRAILHEAD

1

Millions of boys have been Scouts. They joined because they liked what the Boy Scouts of America had to offer. Now, Scouting welcomes you.

WELCOME TO THE BOY SCOUTS OF AMERICA

SCOUTING promises you the great outdoors. As a Scout, you can learn how to camp and hike without leaving a trace and how to take care of the land. You'll study wildlife up close and learn about nature all around you. There are plenty of skills for you to master, and you can teach others what you have learned. Everyone helping everyone else—that's part of Scouting, too.

SCOUTING promises you friendship. Members of the troop you join might be boys you already know, and you will meet many other Scouts along the way. Some could become lifelong friends.

SCOUTING promises you opportunities to work toward the Eagle Scout rank. You will set positive goals for yourself and then follow clear routes to achieve them.

SCOUTING promises you tools to help you make the most of your family, your community, and your nation. The good deeds you perform every day will improve the lives of those around you. You will be prepared to help others in time of need.

SCOUTING promises you experiences and duties that will help you mature into a strong, wise adult. The Scout Oath and the Scout Law can guide you while you are a Scout and throughout your life.

Adventure, learning, challenge, responsibility—the promise of Scouting is all this and more. Are you ready for the adventure to begin? Then turn the page and let's get started.



Appendix B

Session Two

Pop Quiz

1. The boy-led troop is a valuable tool for planning and conducting the outdoor program.
True ___ False ___
2. If a troop has an active, exciting outdoor program, advancement is a natural result.
True ___ False ___
3. The primary reference guide for Scoutmasters seeking information about outdoor program skills and safety is *The Scoutmaster Handbook*.
True ___ False ___
4. Through Scouting's outdoor program, young people can learn how to camp and hike without leaving a trace and how to take care of the land.
True ___ False ___
5. A Scoutmaster and members of a troop can learn outdoor skills together, building on their experience to enjoy adventures of greater duration and difficulty.
True ___ False ___
6. The main reason many boys join Scouting is for the opportunity to take part in the outdoor program.
True ___ False ___
7. At a minimum, Scouts should be spending 10 days and nights outdoors each year.
True ___ False ___
8. An essential resource for Scoutmasters learning how to deliver Scouting's outdoor program is *The Scoutmaster Handbook*.
True ___ False ___
9. The outdoor program includes a range of activities from a patrol's afternoon hike to a troop's trek at a BSA national high adventure area.
True ___ False ___
10. The BSA's outdoor program is many things, but very high on the list is the fact that it should be fun.
True ___ False ___



Appendix C

Patrol Outdoor Program Activity: Session Two Assignment One—Winter Climate

The setting for this outdoor adventure is a large area of private property not far from the hometown of the Scouts in your troop. There are several forested sections of the property and a large lake. The troop is interested in having a winter campout that will allow them to practice building igloos. The event will occur on a weekend in February, two months from now. The weather that time of year is generally below freezing. There will probably be several feet of snow on the ground, though the wind will have blown the snow off the ice on the lake.

1. What opportunities are there in this scenario for a successful Scouting event?

2. As you consider this event, what are your issues of concern?

3. What ethical choices are likely to come up during this activity?

4. What leadership roles can Scouts assume in planning and carrying out this week-end event?

5. How can the patrol method best be utilized?

6. What opportunities for advancement can be woven into this event?

7. Using the resources of *The Scoutmaster Handbook*, write down the names of the checklists you as Scoutmaster will need to consider for this event to be a success, and note the importance of each one. (For example, rather than listing every item of gear that will be needed, simply write down the name of the appropriate gear checklist and then a sentence or two of explanation.) Include in your notes any other gear or supplies that are not covered by the standard checklists.

8. What portions of the planning and leadership of this event can be delegated to the troop's assistant Scoutmasters? What support should be requested from the troop committee?

9. Staying warm and dry during this campout will be an interesting challenge for the troop. What ideas do you have for solving this problem? Where can you go to get more information about these issues and other considerations for camping in a frozen environment?

10. Discuss the importance of the following four points of the Sweet 16 of BSA Safety, especially as they apply to your preparations for this specific activity:

- Qualified Supervision

- Physical Fitness

- Buddy System

- Safe Area or Course

11. Consider how the troop can conform to the principles of Leave No Trace.

12. Consider how you would go about discovering the possibilities of an appropriate conservation project for the troop to do and the right way for it to be conducted. (It should be good for the land, meaningful for the Scouts, and planned well in advance with the assistance of appropriate personnel of the state park.)



Appendix D

Patrol Outdoor Program Activity: Session Two Assignment Two—Arid Climate

The setting is a national park several hours' drive from the Scouts' homes. The park is in an arid region of the southwestern United States. The scenery is spectacular and the hiking trails are inviting, and much of the park is a designated wilderness. In September, the month the troop members can make the trip, most of the springs and streams have dried up and water is scarce.

1. What opportunities are there in this scenario for a successful Scouting event?

2. As you consider this event, what are your issues of concern?

3. What ethical choices are likely to come up during this activity?

4. What leadership roles can Scouts assume in planning and carrying out this week-end event?

5. How can the patrol method best be utilized?

6. What opportunities for advancement can be woven into this event?

7. In what ways can the values of Scouting be promoted through this activity?

8. Using the resources of *The Scoutmaster Handbook*, write down the names of the checklists you as Scoutmaster will need to consider for this event to be a success, and note the importance of each one. (For example, rather than listing every item of gear that will be needed, simply write down the name of the appropriate gear checklist and then a sentence or two of explanation.) Include in your notes any other gear or supplies that are not covered by the standard checklists.

9. What portions of the planning and leadership of this event can be delegated to the troop's assistant Scoutmasters? What support should be requested from the troop committee?

10. Providing a sufficient supply of water and protecting everyone from exposure to the sun will be interesting challenges for the troop. What solutions do you have? Where can you go to get more information about these issues and other considerations for camping in an arid environment?

11. Discuss the importance of the following four points of the Sweet 16 of BSA Safety, especially as they apply to your preparations for this specific activity:

- Equipment Selection and Maintenance

- Personal Safety Equipment

- Safety Procedures and Policies

- Skill Level Limits

12. Consider how the troop can conform to the principles of Leave No Trace.

13. Consider how you would go about discovering the possibilities of an appropriate conservation project for the troop to do and the right way for it to be conducted. (It should be good for the land, meaningful for the Scouts, and planned well in advance with the assistance of appropriate personnel of the state park.)



Appendix E

Patrol Outdoor Program Activity: Session Two Assignment Three—Rugged Terrain

The setting is a state park an hour's drive from the Scouts' homes that is famous for its dramatic cliffs. Climbing and rappelling are popular public activities in this area. Troop members have been talking about those sports since the previous summer when they did some introductory climbing and rappelling during their weeklong stay at a council Scout camp. During their annual program planning session, they decided to devote a month of meetings to learning about climbing and rappelling. The highlight of the month will be a weekend campout at the state park. The outing will occur on a weekend in June two months from now.

1. What opportunities are there in this scenario for a successful Scouting event?

2. As you consider this event, what are your issues of concern?

3. What ethical choices are likely to come up during this activity?

4. What leadership roles can Scouts assume in planning and carrying out this week-end event?

5. How can the patrol method best be utilized?

6. What opportunities for advancement can be woven into this event?

7. Using the resources of *The Scoutmaster Handbook*, write down the names of the checklists you as Scoutmaster will need to consider for this event to be a success, and note the importance of each one. (For example, rather than listing every item of gear that will be needed, simply write down the name of the appropriate gear checklist and then a sentence or two of explanation.) Include in your notes any other gear or supplies that are not covered by the standard checklists.

8. What portions of the planning and leadership of this event can be delegated to the troop's assistant Scoutmasters? What support should be requested from the troop committee?

9. The BSA has rigorous standards for any Scout unit engaging in climbing and rappelling activities. Find those standards in *The Scoutmaster Handbook* and determine what planning must be done for your troop to enjoy climbing and rappelling during their weekend at the state park.

10. Discuss the importance of the following four points of the Sweet 16 of BSA Safety, especially as they apply to your preparations for this specific activity.

- Weather Check

- Planning

- Communication

- Permits and Notices

11. Consider how the troop can conform to the principles of Leave No Trace.

12. Consider how you would go about discovering the possibilities of an appropriate conservation project for the troop to do and the right way for it to be conducted. (It should be good for the land, meaningful for the Scouts, and planned well in advance with the assistance of appropriate personnel of the state park.)



Appendix F

Patrol Outdoor Program Activity: Session Two Assignment Four—Urban Setting

The setting is a privately owned park at the edge of a metropolitan area. The owners of the park are supporters of Scouting and have offered to let the troop use the facilities without charge. The property has a camping area, and there is a lake with a swimming beach but no lifeguards. Canoes are available for use. A trail around the lake leads to a city park with a thriving natural history program for young people. The campout the Scouts are planning is for mid-July, two months from now. The weather that time of year can be hot and humid, and there may be mosquitoes.

1. What opportunities are there in this scenario for a successful Scouting event?

2. As you consider this event, what are your issues of concern?

3. What ethical choices are likely to come up during this activity?

4. What leadership roles can Scouts assume in planning and carrying out this week-end event?

5. How can the patrol method best be utilized?

6. What opportunities for advancement can be woven into this event?

7. Using the resources of *The Scoutmaster Handbook*, write down the names of the checklists you as Scoutmaster will need to consider for this event to be a success, and note the importance of each one. (For example, rather than listing every item of gear that will be needed, simply write down the name of the appropriate gear checklist and then a sentence or two of explanation.) Include in your notes any other gear or supplies that are not covered by the standard checklists.

8. What portions of the planning and leadership of this event can be delegated to the troop's assistant Scoutmasters? What support should be requested from the troop committee?

9. Taking advantage of the opportunities for swimming and canoeing poses a challenge for troop leaders. What guidance for these activities can you find in *The Scoutmaster Handbook*? What ideas do you have for solving this problem? Where can you go to get more information about this issue and other considerations for troop activities in an urban setting?

10. Discuss the importance of the following four points of the Sweet 16 of BSA Safety, especially as they apply to your preparations for this specific activity.

- First Aid Resources

- Applicable Laws

- CPR Resource

- Discipline

11. In the activities you plan, consider how the troop can conform to the principles of Leave No Trace.

12. Give thought to an appropriate conservation project that could be incorporated in the troop's activities. (An important aspect of this consideration is that troop leaders consult local land managers well ahead of time to develop a project that is both appropriate for the environment and meaningful for the Scouts.)

Instructors' Note

Distribute the troop paperwork kits, one to each participant. Go over the contents, very briefly describing the purpose of each item, where copies can be obtained, and when it is to be used. This kit should be made up in advance by the training team. Many of these forms are available on CD-ROM.

Troop Paperwork Kit

<i>Item</i>	<i>Frequency of Use</i>
• Sample Charter Renewal	Annually
• Quality Unit Award	Annually
• Money Earning Application	Prior to each troop money-earning activity
• Tour Permit	Prior to every troop outing
• Advancement Records (Troop Records) (Paperwork to Forward to the Council)	Monthly
• Troop Budget Form	Annually
• Membership Applications (Adult and Youth)	Weekly
• Health Forms	As a new member joins, then annually
• Eagle Service Project Workbook	As needed
• NESAs Application	As needed
• Records can be tracked in the <i>Troop Record Book</i> , available from the BSA National Office.	
• Computer software may also be available to help track records and produce paperwork. Troop leaders should check with their local councils for information about software packages that are suitable for troop needs and compatible with council computer systems.	